

MINUTES OF A MEETING OF THE LINK STEWARDSHIP GROUP

Held in the Conference Room HQ Building.

24th March 2010 6.00 p.m.

Present:

Barry Lucas (Vice Chair)
Dot Throssell
Leanne Duff
Julie Paget
Peter Woodley
Althea Morgan
Vicky Shipway (LINK Support Team Manager)
Claire Hendy (LINK Support Team)
Christine Breckell (Minutes)

Apologies:

Chris Boote
Joe Dunn
Jake Paget
Lois Lloyd
Gennifer Paul-Gomez

Agenda Items

1. Minutes of Meeting on 25th February 2010 were unanimously agreed.

2. Matters Arising

- * The Visiting Team, at the invitation of Dawn Slater, is to become involved in the PCT Peer Review visits.
- * LINK has been invited to participate with Refugee First to help put together a pack giving details of medical and health and social care services within the city for people when they arrive in the city. The group agreed that this opportunity should be put forward to the membership.
- * Dot Throssell has agreed to take part in Carers' Issues meetings in April, following an invitation for LINK to become involved.
- * Service Providers Event 30th April (2 hr sessions in the morning and afternoon). Vicky asked that as many members of stewardship group attend as possible on the day to assist with manning the stands and talking to services about the LINK.
- * LINK meal with PCT –Sally Parker is to talk about the structure of the PCT. Plan to discuss the options for meeting the PCT board at that time.
- * Vicky updated the group on the recruitment of the new community involvement worker and the fundraiser.
- * Question Time – Lois, Jake, Julie and Claire met to discuss the theme of the meeting, and the topic of 'Communicating with your GP' was chosen. Tothill Community Centre has been selected as the venue, on cost, facilities and availability grounds. The provisional date set for the meeting is

May 20th, with a standby date of 10th June. Speakers are being confirmed from the PCT. To try and attract as many people as possible, the session is set to run from 12.00 to 2.00 pm, with a lunch provided. Lois is exploring the possibility of borrowing a roving microphone system, and Lois and Jake have volunteered to carry out a leaflet drop in the area to publicise the event. Question Time could also be used to help review GP contracts – Vicky is speaking to the co-ordinator of the review about this possibility.

3. Feedback from Stewardship Group members on any events:

- * Peter attended the Unity meeting at the Council House, and reported that it was well attended.

4. Requests

- * A request has been received for a LINK representative to join the Bowel Cancer Screening Group. Barry has volunteered.

5. Opportunities for Involvement

- * Sat 27th March – Ham Volunteer Event 10.00-1.00 pm. At Ham Woods off Tewkesbury Close. Book via Helen or Claire 201766 or helen@plymouthguild.org.uk (chance to sign up new volunteers).
- * Sat 27th March – Unity 2-5 pm. Council House. Lois going.
- * 29th March – Breaking through Barriers DVD launch 10.30-2.30. Roland Levinsky Building. Book via REC 224555. Enquiries@plymouthrec.org
- * Tues 30th March – LINK networking event large conference room HQ building.
- * Sometime Mar/April – meeting with PCT and commissioner to start to talk about carers issues and LINK info/ideas. Joint meeting between health and social care, potential leading to further work.
- * Tues 20th April – 12.00-2.00 pm. V Involved networking lunch @ Plymouth Centre for Faiths & Cultural Diversity, Watts Road. Chance to sign up young volunteers.
- * Sat 24th April. V Festival in city centre. All day. Details TBC. Chance to sign up volunteers.
- * Friday 30th April provider sessions (10-12 and 2-4). Large conference room HQ, need stewards to meet providers, talk about LINKs and man info stands.

6. PR Focus Group Update

- * Amendments to the sign up leaflet were suggested, and a simplification of the contents.
- * It was agreed to continue production of the sign up leaflet in translation, with the addition of more languages.
- * The purchase of two more free standing banners was agreed.
- * The cost of buying/renting electronic voting handsets is to be looked into and details brought to the next meeting.
- * The possibilities and costs are to be discussed with the printer, and details brought to the next meeting.

7. Annual Report

- * The Annual Report will be published at the end of June. Vicky asked that the Stewardship Group help with the planning and also produce write ups within the next 6 weeks on the various groups they are involved with to give a different perspective on what it means to be a steward. The next bulletin will advertise the Annual Report and AGM date. It was agreed that only a limited number of the full reports be printed this year for interested organisations, but more of the summary version.

8. Overview of LINK areas of work

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Vicky gave a report on the progress in the areas LINK is currently involved with. These areas are listed below:

- * Derriford waiting times
- * GI Cancer
- * Delayed discharge from Derriford
- * GP's
- * Dentists
- * Care Homes
- * Carers Support Services
- * Relocation of gynaecological surgery to Truro
- * GP health checks for the learning disabled
- * Experiences of the learning disabled in hospital
- * Access to social services
- * Specialist burns unit at Derriford

7. Budget

Vicky explained we are on track to spend the budget for Year 2 as planned as well as the agreed money carried forward from Year 1.

8. Next meeting date

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Next meeting Thursday 22nd April 6.00 – 8.00 pm.

Issues meeting Wednesday 12th May 6.00 – 8.00 pm.